

Question 37

Alexandra Travel (ABN 23 557 998 023) paid the amount owing on their January account to City Office Supplies (ABN 75 884 452 021). The supplier was owed \$474.04 on 31 January 20___. The balance in the firm's cheque account prior to this transaction was \$850.00 and a further \$200.00 was deposited on the same day. You are authorised to sign all cheques. You are required to prepare Cheque No. 812396 dated 7 February 20___ making certain the cheque is crossed in a manner which will protect the interests of the parties to the transaction.

..... 20 TO FOR BROUGHT FORWARD <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr></table> DEPOSITED SINCE <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr></table> BALANCE THIS CHEQUE BALANCE NO.																			<table style="width: 100%;"> <tr> <td style="text-align: center;">BETTER BUSINESS BANK LTD</td> <td style="text-align: right;">NO.</td> </tr> <tr> <td style="text-align: center;">BRISBANE</td> <td style="text-align: right;">..... BRANCH</td> </tr> <tr> <td colspan="2" style="text-align: center;">ABN 88 205 332 111</td> </tr> </table> 20 PAY OR BEARER THE SUM OF <div style="border: 1px solid black; width: 150px; height: 30px; margin-left: 100px; display: flex; align-items: center; justify-content: center;"> \$ </div> <div style="text-align: right;"> Alexandra Travel (ABN 23 557 998 023) </div>	BETTER BUSINESS BANK LTD	NO.	BRISBANE BRANCH	ABN 88 205 332 111	
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Question 38

Allenby Constructions (ABN 20 555 676 009) received Tax Invoice No. 03412 for equipment hire costing \$126.72 from Acme Plant Hire (ABN 14 342 661 123). Prepare Cheque No. 21123 dated 3 February 20___ to pay the amount owing after allowing a 10% discount for prompt payment. The cheque is to be crossed "Not Negotiable" in a manner which will protect the interests of the parties to the transaction. The balance in the cheque account prior to this transaction was \$450.00. The job supervisor, David McCormack and the accountant, Jennifer Harris are authorised to sign and countersign all cheques.

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